

Burns Township Regular Board Meeting, December 5, 2016

The meeting was called to order with the Pledge of Allegiance. At 7:30pm.

Roll Call, Board members present Adams, Bowers, Glass, Howard and Riley.

Agenda Approval, Riley moved, Bowers seconded. Motion carried.

Approval of November 14, 2016 Minutes, Bowers moved, Glass seconded. Motion Carried.

Approval of November 22, 2016 Special Meeting Minutes, Bowers moved, Adams seconded. Motion Carried.

Treasurer Report: Adams read the Financial Report. Report Accepted Pending Audit.

Riley moved, Bowers seconded to pay the bills totaling: General Fund \$20,833.47, Fire Fund \$6,420.60, Fire Equipment Fund \$3,800 and Ambulance \$307.88. Roll Call Ayes, Adams, Bowers, Glass, Howard and Riley. Motion Carried.

Fire Report: 7 alarms during the month of November. Trainings in November: Critical Stress Debriefing, Equipment Maintenance, Truck Winterization, Cold Water Rescue Refresher and SCBA (Self Contained Breathing Apparatus) Refresher.

Ambulance Report: Guy Hubbard shared minutes from October SSES (Southwest Shiawassee Emergency Services Alliance) Meeting.

Assessor Report: Board of Reviews Scheduled for December 13, 2016 at 6pm. Diane reported CPI increased .009.

Old Business: None

New Business:

Riley moved, Adams seconded to adopt the Policy Accessing Assessor Information. Ayes 5 Nays 0. Motion carried.

Glass moved, Bowers seconded to send a letter to Michigan Department of Treasury, Property Services Division to decline the acceptance of foreclosed property ID#016-15-100-013-01. Ayes 5 Nays 0 motion carried.

Ed Eshelman presented information regarding the Cold Weather Kit for 8-20KW Generac Generator. Ed will get prices for the December 2016 meeting.

Bowers moved, Glass seconded to reimburse all fines, penalties and filing costs incurred by individuals receiving corrected 2015 W-2's. Discussion was held referring to the letter received from Social Security Administration regarding 2015 W-2's and 2015 quarterly 941's. The W-2's and 941's will be corrected. Due to the errors being the township's responsibility any fines, penalties and filing costs will be reimbursed to employees. The employee will be responsible for any tax liabilities related with corrected W-2's.

Bowers moved, Riley seconded to approve Bowers and Howard attending Dec. 16<sup>th</sup> and Glass attending Dec. 15<sup>th</sup> MTA's New Officials Training at a cost of \$229 each. Roll Call: Ayes Adams, Bowers, Glass, Howard and Riley motion carried.

Glass moved, Bowers seconded Riley to become a member of Michigan Association of Municipal Clerks at a cost of \$60.

Roll call: Ayes Bowers, Glass, Howard, Riley and Adams. Motion carried

Howard reported there will be a meeting regarding the proposed Verizon Cell Tower at the County Commissioners Office December 14<sup>th</sup> at 7:30pm.

Glass moved, Adams seconded to establish additional compensation to be paid to the Clerk at a rate of \$18.00 per hour not to exceed 100 hours for December with additional hours to be reviewed at the January meeting. The additional compensation is to cover 2015 corrected W-2's, 2015 & 2016 941's and 2016 audit which were responsibilities of previous clerk. Roll Call: Glass, Howard, Adams, Bowers. Riley abstained. Motion Carried.

Discussion was held regarding additional compensation for the Deputy Treasurer due to Maturity Leave of the Treasurer. The discussion of Family Medical Leave Act (FMLA) and compensation will be discussed at the January meeting.

Public Comments:

Chuck Cornillie presented information regarding a land division.

Glass moved, Bowers seconded to approve the land division for Charles Cornillie. Roll Call: Ayes Adams, Bowers, Glass, Howard and Riley. Motion Carried.

Toni Prestonise – Village President ask about the location of the proposed Verizon Tower on Lehring Rd and its proximity to the village limits.

Jeremy Root gave the County Commissioners report: He reported on the county budget, additional deputies on the road, jail improvements. Also, reported on proposed Wind turbine project in Shiawassee County.

Information from Board Members:

Bowers commented on new board members getting acquainted and township's transparency and communications with the public.

Riley will be working on getting additional information on the township website.

Ron Leix resigned as Burns Township SSES representative. Brad Howard appointed Tom Deming to replace Ron Leix.

Due to January 2<sup>nd</sup> being a holiday, the January board meeting will be January 3<sup>rd</sup> at 7:30pm.

Meeting Adjourned 9:13 pm.

Shirley Riley, Clerk

Approved: \_\_\_\_\_

Dated: \_\_\_\_\_